

#### **INVITATION OF**

# THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

#### PT UNILEVER INDONESIA TBK

("The Company")

Shareholders of the Company hereby invited to attend the Extraordinary General Meeting of Shareholders ("Meeting") which will be held on:

Day/Date : Wednesday / 20 November 2019

Venue : The Company's Headquarters Office.

Grha Unilever, Green Office Park Kav. 3

Jl. BSD Boulevard Barat, BSD City, Tangerang

Time : 10.00 Western Indonesian Time until finished

## **Meeting Agenda:**

- 1. Approval of the proposed change in the composition of the Board of Directors of the Company.
- 2. Approval of the proposed change of the nominal value of the Company's share ("Stock Split") and to approve the amendment of Company's articles of Association caused by the Stock Split.

### **Explanation related to the Meeting Agenda and Meeting Materials:**

- 1. The first agenda will discuss and decide on the appointment and change of the composition of the Board of Directors of the Company.
- 2. The second agenda item will discuss and decide on the proposed change of the Company's nominal shares value from Rp. 10 to be Rp. 2 per share, and thus proposed to amend Article 4 of the Company's Articles of Association as a result of the Stock Split. This Stock Split is carried out in order to increase the Company's stock trading liquidity and also to support the growth of the Indonesian stock exchange, so that the purchase price of shares becomes more affordable for the investors.

### **NOTES:**

1. In relation to the Meeting, the Company will not issue a separate invitation with regard to the Meetings to the Shareholders of the Company, therefore this advertisement of notice shall serve as the official invitation to the Shareholders of the Company.

- 2. The material for the Meetings is available in the head office of the Company, Grha Unilever, Green Office Park Kav. 3, Jl. BSD Boulevard Barat, BSD City, Tangerang, during the business hours since the date of this notice and will be uploaded to the website of the Company. The material will also be available during the day of the Meetings.
- 3. Those who are eligible to attend the Meetings are:
  - a. Shareholders of the Company or its proxy, which the share has not been included in the Collective Deposit, which is legally registered on the Company's Shareholders Registration List on 21 October 2019 at 16:00 Western Indonesian Time; and
  - b. Shareholders of the Company or its proxy, which the share has been included in the Collective Deposit of PT Kustodian Sentral Efek Indonesia (hereinafter be referred to as the "KSEI") or in the Custodian Bank (hereinafter be referred to as the "CB") or in the Security Company (hereinafter be referred as the "SC"), which is registered on the Account Registration List of KSEI, CB, or SC on 21 October 2019 at 16:00 Western Indonesian Time, as approved by the Written Confirmation to Attend the Meeting.
- 4. The Shareholders which share has not been included in the Collective Deposit or their legal proxy and wish to attend the Meeting is requested to provide the original of the Collective Share Certificate or provide the copy along with the copy of a valid Identification Card or any other identification document to the registration officer prior to entering the Meeting venue. For a Shareholder which share has been included in the Collective Deposit or its legal proxy is requested to provide the original of Written Confirmation to Attend the Meeting and the copy of a valid Identification Card or any other identification document.
- 5. a. The Shareholders of the Company which cannot attend the Meetings could only be represented by its proxy based on a Power of Attorney in the format which has been provided by the Board of Directors of the Company or any other format which may satisfy the Board of Directors, with a provision that the member of the Board of Directors, Board of Commissioner and the employee of the Company may act as a proxy of the Shareholders of the Company. However the vote cast by them will not be counted on the voting process.
  - b. The Power of Attorney format is available during business hours in the Head Office of the Company, addressed in Grha Unilever, Green Office Park Kav. 3, Jl. BSD Boulevard Barat, BSD City, Tangerang, or in the Company's Security Administration Bureau, PT Sharestar Indonesia addressed in Citra Graha Building, 7<sup>th</sup> floor, Jl. Jend. Gatot Subroto Kav. 35-36, Jakarta 12950.
  - c. Any power of attorney must be received by the Company's Board of Directors in the head office of the Company in the address as stated on Point b above at the latest on 16:00 Western Indonesian Time, at the latest 3 (three) business day before the day of the Meeting, which is on 15 November 2019.
- 6. For Shareholders of the Company in the form of legal entity may be represented by one or more person authorized to represent such shareholders pursuant to its Articles of Association. A legal entity shareholder and its proxy is requested to provide:

- a. a copy of the Articles of Associations of the legal entity which is valid on the day of the Meeting; and
- b. a document evidencing the appointment of the member of the Board of Directors and the Board of Commissioners or any other management staff on the day of the Meeting and its proof of notification or registration to the respective authority, including but not limited to the Ministry of Law and Human Right of the Republic of Indonesia and its registration on the Company registration pursuant to the prevailing laws and regulations.

Sent to the Company's Security Administration Bureau in the address as stated on point 5.b above at the latest 3 (three) business days before the day of the Meeting, which is on 15 November 2019.

- 7. For efficiency and the order of the Meeting, the Shareholders of the Company or its legal proxy is kindly requested to be present at the venue at the latest 30 (thirty) minutes before the commencement of the Meeting.
- 8. Meeting location information can be accessed on the Company's website.
- 9. Question or other information requests related to meetings can be submitted/requested to email: unvr.indonesia@unilever.com

Tangerang, 22 October 2019

Board of Directors of the Company